



McMullen Valley Fire District

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Governing Board Meeting Minutes May 22, 2025

1. Call Meeting to Order: **Called to Order by Teena Conrad at 6:00pm**
2. Pledge of Allegiance: **All in attendance participated.**
3. Roll Call : **Board present: Sam Rees, Susan Sewell, Jennifer Walton. Teena Conrad participated by cell phone.**
Kevin Hess, Guillermo Palma, Staff present.
4. Discussion and Possible Action re: possible approval of Minutes from the 04/17/2025 meeting, as well as the April 2025 Treasurer's Report. **Sam Rees made a motion to approve the above minutes and the treasurer's report. Jennifer Walton seconded and the motion carried unanimously.**
5. Call to the Public: **Patti Rinehart asked if the bylaws on line were approved by the board. Ilene Wood asked why didn't the fire department hire just one person to do all of the administrative work.**
6. Chief's Report/Discussion only. **Kevin Hess read his report.**
7. Possible vote to go into Executive Session for legal advice pursuant to A.R.S. § 38-431.03(A)(3) and for personnel matters pursuant to A.R.S. § 38-431.03(A)(1) re: Fire Chief evaluation; IGA/Joint Powers effort and alternatives; possible Mutual Aid IGA. **Adjourned to executive session at 6:10pm, reconvened at 6:30pm.**
8. Discussion and Possible Action re: IGA for Fire Chief services with QFD; possible Mutual Aid IGA. **Tabled**
9. Discussion and Possible Action IGA/AFMA Joint Powers Agreement. **AFMA Assistant Chief Mary Dalton gave a presentation to the board.**
10. Discussion and Possible Action: FY 2025-2026 Tentative Budget. **Tabled**

11. Discussion and Possible Action re: possible contract with bookkeeper to do the books and pay bills. **Susan Sewell moved that the board continue this item at a later date. Jennifer Walton seconded and the motion was approved by the Quorum present.**
12. Discussion and Possible Action re: contract for web master: **Susan Sewell made a motion to continue this item. Sam Rees seconded and the motion carried by the quorum present. .**
13. Discussion and Possible Action re: Possible bids for an engineered steel building for the new fire station on highway 60. **Susan Sewell made a motion to continue this item. Sam Rees seconded the motion and it was approved unanimously by the quorum present.**
14. Discussion Possible Action Re: Replacement of the water tank on Water Tender 7732. **Susan Sewell made a moting to approve the repairs to tender 7732 for an amount not to exceed \$37,500. Jennifer Walton seconded and the motion passed unanimously by the quorum present.**
15. Discussion and Possible Action re: Fire Chief Evaluation. A.R.S. § 38-431.03(A)(1). **Tabled.**
16. Adjourn Meeting. **Sam Rees made a motion to adjourn the meeting at 7:21, Susan Sewell seconded and the motion carried by the quorum present.**

Teena Conrad Chairperson

Susan Sewell Clerk

Jennifer Walton Member

Sam Rees Member

Kenneth Montijo